

ਪੰਜਾਬ ਰਾਜ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ  
(ਚੈਕੁਲੇਸ਼ਨ ਭਾਗ ਪਟਿਆਲਾ)

ਸਰਕੂਲਰ ਨੰ: 8 /2012

ਦਫਤਰੀ ਹੁਕਮ ਨੰ: 1012 / ਆਰ:ਈ:ਸੀ-402 ਮਿਤੀ:14/8/12  
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ ਵਿਚ ਵੱਖ-ਵੱਖ ਆਸਾਮੀਆਂ ਦੀਆਂ ਸਿੱਧੀ  
ਭਰਤੀ/ਤਰੱਕੀ ਦੀ ਯੋਗਤਾਵਾਂ ਵਿਚ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸੋਧ ਕੀਤੀ ਜਾਦੀ ਹੈ:-

AMENDMENT

Ministerial Services Class-III Regulations-1985  
Amended criteria/qualifications

Reg No	Name of post	Proposed Mode of appointment	Proposed qualification	Minimum experience
8(4) Page-11	UDC General (Scale 6400-20200+GP 3050)	i) Direct Recruitment (40%)  ii) By promotion from LDC (40% of vacant posts) iii) Unqualified quota (20% of vacant posts)	Full time regular Graduation in Sc/ Commerce/ Arts with minimum 60% marks with one year Course equivalent to PGDCA Course (O level certificate) of department of Electronics & Accreditation of Computer Course (DOEACC) of Govt. of India or a Govt. recognized Institution which is ISO-9001 certified. or Full time regular BCA with minimum 60% marks.  After passing of Ministerial Departmental Exams	3 years service of LDC  6 years service in case of matric and 3 years in case of graduation
	UDC Accounts (Scale 6400-20200+GP 3050)	i) Direct Recruitment (60%)	Full time regular B.Com with minimum 60% marks	

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		ii) By promotion from LDC (40% of vacant posts)	After passing of Ministerial Departmental Exams	3 years service of LDC
Reg.8	Law officer Gr-II (Scale 10900-34800+GP 4350)	Direct recruitment	1. Full time Graduation with minimum 60% marks & full time regular Graduation in Law with professional 3 year course with minimum 60% marks of 5 years integrated degree graduation in Law with professional course with minimum 60% marks with three years post qualification experience in law matters.	

Apart from the above, the following conditions will also apply:-

- 1) They will be imparted induction training as per the training policy of the Company which will be decided/modified separately by HRD to include the same.
- 2) The designation UDC (Accounts) is to be replaced by Office Asstt. (Accounts) and the designation UDC (General) is to be replaced by Office Asstt. (General) scale-2. Computer Operation/Typing and record keeping will be part and parcel of their duties apart from other main duties assigned to them.
- 3) UDC (General) will be eligible for promotion as Circle Asstt. (renamed as Office Asstt (General) Scale-I) after minimum 5 years of Regular Service as UDC General (renamed as Office Asstt. (General) scale -2) and passing Departmental Examination. The further promotion channel will be Sr. Asstt. to be renamed as Jr. Officer (General) as per existing instructions.
- 4) UDC (Accounts) after regular service of minimum 2 years as UDC (Accounts) and passing SAS Part-I examination will be eligible for promotion as Divisional Accountant / Revenue Accountant.
- 5) Unqualified UDC (Accounts) who do not pass SAS Part-I after regular service of minimum 5 years as UDC (Accounts) will be eligible for promotion as Assistant Revenue Accountant then Internal Auditor and then subsequently Revenue Accountant as per the existing Regulations.

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Accounts and General Services Class-I & II Officers Regulations-1972  
Amended criteria/qualifications

Reg No	Name of post	Proposed Mode of appointment	Proposed qualification	Minimum experience
7(a)(i) Page-4	Asstt. Manager (H.R) (Scale 16650-39100+GP 5300)	Direct Recruitment	Two years Full Time regular MBA with specialization in HR/IR with atleast 60% marks with one year post qualification experience in the relevant area of HR or IR	
7(a)(ii) Page-4	Asstt. Manager (L.T. systems) (Scale 16650-39100+GP 5800)	Direct Recruitment	Full time regular BE/B.Tech/B.Sc. Engineering in Comp. Science/L.T with a minimum 60% marks or equivalent degree in respective discipline recognized by AICTE or Full time regular MCA with atleast 60% marks or Full time regular Masters degree in IT with atleast 60% marks	
7(b) Page-5	Under Secy/ (Scale 16650-39100+GP 6850)	i) By Promotion 30% from amongst Asstt. Manager/H.R ii) 70% by promotion from amongst Supdt. Gr-I with a minimum of 3 years experience from Supdt. Gr. II  which includes 2 years experience as Supdt. Gr. I		4 years experience

Apart from the above, the following conditions will also apply:-

- Asstt. Manager H.R will be eligible for promotion as Dy. Manager/H.R (with a quota of 30% posts of Under Secy.'s to be renamed as Dy. Manager/H.R) after minimum 4 years of Regular Service as AM/H.R and passing Departmental Examination. After 6 years as Dy. Manager/H.R, they will be eligible for promotion

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of Manager/H.R equivalent to Dy. Secy. Further promotion channel for them will be decided later on.

- 2) Asstt. Manager IT Systems will be eligible for promotion as Dy. Manager/(IT systems) in the scale of RS. 16650-39100 + G.P 6850 after minimum 4 years of regular service as AM/I.T. system and passing the Departmental Examination. They will be eligible for further promotion to Manager/L.T (presently designated as System Software Manager) in the scale of RS. 16650-39100 + G.P 8500 after minimum regular service of 6 years as Manager (IT systems) further progression and structure of I.T Orgn. Shall be worked out later on.

**Accounts Services Class-I II Regulations-1991**

**Amended criteria/qualifications**

Reg No	Name of post	Proposed Mode of appointment	Proposed qualification	Minimum experience
8(a) (3)	Divisional Accountant (Scale. 10900-34800+GP 4550)	i) By Direct Recruitment 40%  ii) By promotion 60% from amongst LDCs/UDCs (Accounts/ Circle Asstts/ ARAs /Head Office Asstts./ Head Clerks/ ASKs/SKs/ Internal Auditors & Revenue Accountants who opt for the cadre of DA	CA Inter or ICWA inter or M.Com with minimum 60% marks with one year post qualifications experience in Finance and Accounts.  After passing SAS Part-I Examination.	2 years Service.
8(a) (5)	Revenue Accountant Scale 10900-34800+GP 4550	i) By Direct Recruitment 40%  ii) By promotion 35% from amongst LDCs/UDCs (Accounts/ Circle Asstts/ ARAs /Head	CA Inter or ICWA inter or M.Com with minimum 60% marks with one year post qualifications experience in Finance and Accounts.  After passing SAS Part-I Examination.	2 years Service.

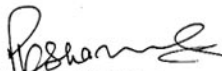
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		Office Asstts./ Head Clerks/ ASKs/SKs/ Internal Auditors & Revenue Accountants who opt for the cadre of DA		
		iii) 25% by promotion by amongst unqualified Internal Auditors		

**Service of Engineers (Elect.) Regulations-1965  
Amended criteria/qualifications**

Reg No	Name of post	Proposed Mode of appointment	Proposed qualification	Minimum experience
	Safety Officer- Scale 16650- 39100+GP 5800	Direct Recruitment	Full time regular Degree in Mechanical or Electrical Engineering with atleast 60% marks with Post Graduate Diploma in Industrial Safety from recognized Institution/ University	

Their Interse seniority will be with AE/Elect. Cadre based upon their merit. They will be subsequently promoted as AEE and Sr. Xen along with AEs/Elect. As per their seniority. However, upon promotion as AEE they will be designated as Sr. Safety Officer and upon promotion as Sr. Xen they will be designated as Chief Safety Officer and would remain posted at the Thermal Project. However, upon subsequent promotion as SE or higher rank as per their seniority they can be posted any where like other Electrical Cadre Engineers.

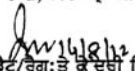
  
 ਉਪ ਸਕੱਤਰ/ਪੀ.ਓ.ਆਰ,  
 ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਪਟਿਆਲਾ।

ਪਿੱਠ ਅੰਕਣ ਨੰ: 55921/57171 / ਆਰ:ਈ:ਜੀ-402 ਮਿਤੀ: 14/8/2012

- ਉਪਰੋਕਤ ਦਾ ਉਤਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਨੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-
1. ਸਾਰੇ ਇੰਜ: ਇੰਨ-ਚੀਫ/ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਅਤੇ ਬੀ. ਬੀ. ਐਮ. ਬੀ. ਸਮੇਤ ਹਾਈਡਲ।
  2. ਸਾਰੇ ਮੁੱਖ ਇੰਜੀਨੀਅਰ/ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ ਬੀ.ਬੀ ਐਮ ਬੀ ਸਮੇਤ ਹਾਈਡਲ।

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3. ਚੀਫ ਪ੍ਰਬੰਧਕੀ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ ਪਟਿਆਲਾ।
4. ਮੈਂਬਰ ਪਾਵਰ ਸਕੱਤਰ ਬੀ.ਬੀ. ਐਮ. ਬੀ ਚੰਡੀਗੜ੍ਹ।
5. ਡੀ.ਜੀ.ਪੀ.ਵਿਜੀਲੈਂਸ ਪਟਿਆਲਾ।
6. ਓ.ਐਸ. ਡੀ. (ਟੀ) ਟੂ ਸੀ.ਐਮ.ਡੀ. ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਪਟਿਆਲਾ।
7. ਸਾਰੇ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ/ਮੁੱਖ ਆਡੀਟਰ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ /ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ ਪਟਿਆਲਾ।
8. ਮੁੱਖ ਕੰਟਰੋਲਰ ਵਿੱਤ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਪਟਿਆਲਾ।
9. ਚੈਂਜੀਫੈਟ ਆਡਿਟ ਅਫਸਰ ਪਟਿਆਲਾ।
10. ਚੀਫ ਕਾਸਟ ਕੰਟਰੋਲਰ ਅਤੇ ਰੀਡਕਸ਼ਨ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ ਪਟਿਆਲਾ।
11. ਐਸ.ਬੀ.(ਟੀ) ਟੂ ਡਾਇਰੈਕਟਰਜ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਪਟਿਆਲਾ।
12. ਮੁੱਖ ਖਰੀਦ ਅਫਸਰ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ ਪਟਿਆਲਾ।
13. ਵਿੱਤ ਸਲਾਹਕਾਰ ਅਤੇ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ ਓ.ਐਫ.ਐਮ ਜੀ.ਜੀ.ਐਸ.ਐਸ.ਟੀ.ਪੀ. ਰੋਪੜ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/।
14. ਸਾਰੇ ਨਿਗ:ਇੰਜ: / ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ।
15. ਲੇਖਾ ਅਤੇ ਵਿੱਤ ਮੈਨੇਜਰ ਜੀ.ਐਨ.ਡੀ.ਟੀ.ਪੀ. ਬਠਿੰਡਾ।
16. ਸਾਰੇ ਉਪ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ/ ਉਪ ਮੁੱਖ ਆਡਿਟਰ / ਉਪ ਵਿੱਤ ਸਲਾਹਕਾਰ ਸਮੇਤ ਰੋਪੜ ਬਰਮਲ ਪ੍ਰੋਜੈਕਟ ਬਠਿੰਡਾ ਅਤੇ ਲਹਿਰਾ ਮੁਹੱਬਤ ਪ੍ਰੋਜੈਕਟ।
17. ਸਾਰੇ ਸੀਨੀ: ਲੇਖਾ ਅਫਸਰ / ਲੇਖਾ ਅਫਸਰ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ ਸਮੇਤ ਬਰਮਲ ਬੀ.ਬੀ.ਐਮ.ਬੀ ਅਤੇ ਹਾਈਡਲ।
18. ਨਿਗ:ਇੰਜ: / ਇਲੈਕਟ੍ਰੀਕਲ ਯੂ:ਟੀ: ਚੰਡੀਗੜ੍ਹ।
19. ਸਾਰੇ ਕਾ: ਕਾ: ਇੰਜ: / ਚੈਂਜੀਫੈਟ ਇੰਜ: / ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਖਰੀਦ ਅਫਸਰ।
20. ਵਿੱਤ ਸਲਾਹਕਾਰ ਤੇ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ ਬਿਆਸ ਪ੍ਰੋਜੈਕਟ ਤਲਵਾਰਾ ਟਾਊਨ ਸ਼ਿਪ।
21. ਉਪ ਵਿੱਤ ਸਲਾਹਕਾਰ ਤੇ ਮੁੱਖ ਲੇਖਾ ਅਫਸਰ ਬੀ.ਬੀ.ਐਮ.ਬੀ ਨੰਗਲ ਟਾਊਨ ਸ਼ਿਪ।
22. ਸਾਰੇ ਜ਼ੁਆਇੰਟ ਸਕੱਤਰ /ਉਪ ਸਕੱਤਰ/ਅਧਿਨ ਸਕੱਤਰ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ।
23. ਉਪ ਸਕੱਤਰ ਟੂ ਸੀ.ਐਮ.ਡੀ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ/ਸੀਨੀ:ਨਿੱਜੀ ਸਕੱਤਰ ਟੂ ਡਾਇਰੈਕਟਰਜ ਪਟਿਆਲਾ।
24. ਸਾਰੇ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ ਹੈਡ ਆਫਿਸ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ/ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ ਪਟਿਆਲਾ।
25. ਪਬਲਿਕ ਰਿਲੇਸ਼ਨ ਅਫਸਰ/ਭਾਸ਼ਾ ਅਫਸਰ/ਜਨਰਲ, ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ ਪਟਿਆਲਾ।
26. ਕੰਪਨੀ ਸਕੱਤਰ ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਪਟਿਆਲਾ।
27. ਉਪ ਮੁੱਖ ਇੰਜ: /ਆਈ.ਟੀ. ਪਟਿਆਲਾ।
28. ਸਕੱਤਰ/ਓਮਬਰਡਮੈਨ, 66 ਕੇ.ਵੀ. ਗਰਿਡ ਸ/ਸ, ਪਲਾਟ ਨੰ: ਏ-2, ਇੰਡਸਟੀਅਲ ਏਰੀਆ ਫੇਜ-1 ਮੋਹਾਲੀ।

  
ਸੁਪਰਡੈਂਟ/ਰੋਗੂ: ਤੇ ਕੁੰਦਰੀ ਰਿਕਾਰਡ,  
ਪੀ.ਐਸ.ਪੀ.ਸੀ.ਐਲ, ਪਟਿਆਲਾ।