



PUNJAB STATE POWER CORPORATION LTD.
(Regd. Office: PSEB Head Office, The Mall, Patiala)
(MEETING SECTION)

Office Order No. 35 /BD- 526 (PSPCL)

Dt. 13.03.2013

Sub: **ASSIGNMENT OF DUTIES TO EIC/H.R.D.**

I, K.D. Chaudhri, CMD, Punjab State Power Corporation Limited, in exercise of powers vested in me vide Article-50 of Articles of Association of the Company, assigns duties relating to approval/sanctions of the followings to EIC/HRD till further orders, due to vacancy of the office of Director/Administration and Director/H.R.:

- 1) **Approval of the cases relating to issue NOC for Passport, NOC for obtaining visa for Ex-India leave & grant of permission for higher studies relating to SEs/Dy.CEs.**

(Reference of earlier delegation: O/o No.17/BD-526(PSPCL) dated12/01/2011)

- 2) **Approval of the cases relating to:**

- i. LTC of SEs/Dy.CEs.
- ii. Power to grant 9/16/23 TBS to the Engineering Officers;
- iii) Pay anomaly cases of AE/AEE, Sr.Xens/Addl.SEs/SEs/Dy.CEs.
- iv) Leave with substitute upto SEs.

(Reference of earlier delegation O/o No.20/BD-526(PSPCL) dated24/02/2011)

- 3) **Approval of all establishment cases except disciplinary cases of AEs/AEEs.**

(Reference of earlier delegation O/o No.12/BD-526(PSPCL) dated:1/10/2010)

- 4) **Approval of Ex-India leave upto 6 months (Tourist visa) Sr.Xens/Addl.SEs.**

(Reference of earlier delegation Jt. Secy./Services-I letter No.31278/318EBP-7523 dated:22/3/2011)

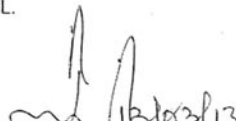
K.D. CHAUDHARI
Chairman-Cum-Managing Director,

Endst. No.31862/31962 /BD-526 /PSPCL

Dt. 13.03.2013

A copy of the above is forwarded to the followings for information and necessary action:

1. Chairman-Cum Managing Director, PSPCL.
2. Principal Secretary/Finance to Govt. of Pb. Chandigarh.
3. Secretary/Power, Govt. of Pb. Deptt. of Power, Chandigarh.
4. Chairman-cum-Managing Director, PSTCL.
5. Director/ Generation, PSPCL.
6. Director/Distribution PSPCL.
7. Director/Finance PSPCL.
8. Director/Commercial, PSPCL.
9. DGP/V&S, PSPCL
10. CE/OSD to CMD, PSPCL.
11. All GMs/EIC/Chief Engineers, PSPCL.
12. Chief Administration & IR, PSPCL
13. Financial Advisor, PSPCL.
14. Chief Auditor. PSPCL.
15. All Chief Accounts Officers PSPCL.
16. SE/Projects to CMD/ PSPCL.
17. Dy. CE/Personnel, Technical, Enquiry, PSPCL.
18. All SEs (T) to Directors. PSPCL.
19. Dy. Secretary to CMD/ PSPCL.
20. All Dy. Secretaries/Under Secy.PSPCL.
21. All Sr.P.S/P.S to Directors, PSPCL.
22. All Sectional Officers/Head of Sections.


Company Secretary,
P.S.P.C.L., Patiala.